



3. MARKET RULES AND REGULATIONS

Conditions of Entry

Stallholders:

1. Accept that Rotary International, and the Rotary Clubs of Albury north and Belvoir Wodonga accept no liability for the loss or damage to any property, goods or articles belonging to stallholders, howsoever such loss or damage may occur. (All losses and damages on site should be reported to the Kiewa Street Market via the incident procedures.
2. Hereby indemnify and will keep indemnified Kiewa Street Market, the Rotary Club of Albury North Inc, the Rotary Club of Belvoir-Wodonga Inc, and Rotary International ("Rotary") and their servants, agents and successors in title against all actions, suits, claims and demands howsoever arising by or on behalf of any person or corporation in respect of any injury loss or damage arising out of or incidental to the occupation or use of space at the Kiewa Street Market by the stallholder, his servants or agents.
3. Acknowledge they and patrons must comply with requests and directions of the Kiewa Street Market, Market Supervisors and any by-law, regulation, act or statute as enacted by Local, State, or Federal Governments. Any stallholder who refuses to comply with the above may be ejected or caused to be ejected from the site and/or may be refused a site in the future.
4. Providing food and those operating rides or amusements must have Public Liability Insurance Cover (minimum of \$20 million). A Certificate of Currency is to be provided to the Market Booking Officer as a condition of entry.
5. Selling other goods are recommended to have Public Liability Insurance. However, this is not mandatory.
Note: Stallholders are not covered by Rotary Insurance
6. Who sell food must be registered with Albury City Council, and comply with the requirements of the NSW Food Act 2003, including Australia and New Zealand Food Standards Code (safe food handling practices, labelling, etc.) and where applicable have Food Safety Supervisor qualifications.
7. Who sell hot foods must have a certified fire blanket and suitable fire extinguisher where applicable.
8. Who occupy powered sites must use leads and equipment that has been tested and tagged by a certified provider.
9. Will not bring on site any firearms, ammunition, explosives, alcoholic or illicit drugs.
10. Are to ensure their goods and equipment are kept strictly within the specified site boundaries. All equipment is to be kept secure to avoid injury.

11.

12. May not under any circumstances sub-let their booked site.

13. Comply with the following set up and operational procedures:

- A. Market trading hours are every Sunday from 8:30am to 12:00pm.
- B. Market Setup time is strictly from 7:30am to 8:15 am due to Council noise regulations.
- C. Stallholders must be on site by 8:00 a.m. Any pre-booked site may be allocated to a casual stallholder after that time.
- D. Entry for Stallholders is ONLY via the South Entry Gate from Kiewa Street. Vehicles not remaining on site must leave via the same exit.
- E. Stallholders with large or high vehicles (>2.2m High) must check in with the Market Traffic Supervisor before entering the market site. Entry will ONLY be via the Gas Works Lane to enable access to the outside area of the Market Site.
- F. Vehicles not remaining on the allocated site, must be parked on the upper levels of the carpark.
- G. Vehicles must not be moved in the designated market areas between 8:15am and 12:15pm. All reasonable effort must be made to vacate the site no later than 90 minutes after the close of the market for customers.
- H. Stallholders are expected to have their full site fees available for collection by Market Supervisors from 9:30am. Please assist by having the correct amount available for the supervisors when they arrive for collection.
- I. Trestles can be hired from the Rotary Clubs. Trestles must be returned by 12:15pm. On return of the trestles, the deposit will be refunded.
- J. The Market Site is a designated "No Smoking" area. Smoking in the undercover area and outside market areas is strictly prohibited. Smoking within 30 metres of any food preparation areas is strictly prohibited.
- K. Dogs are not permitted in the ground floor Market area. Including both undercover and outside areas of the market
- L. Must remain within the boundary of their allocated site(s).
- M. Must observe the 10kph speed restriction within the boundaries of the car park
- N. Must comply with noise restrictions and ensure no "spruiking" or amplified sound equipment is used.
- O. Acknowledge they are to comply with the Booking Procedures as described in this document.
- P. Are responsible for the removal of their own rubbish.
- Q. Will stop trading at 12:00 noon and not start to pack up until after this time. (these times may be changed in the future by the Kiewa Street Market) After packing up, the site shall be clean and clear of any unsold or unwanted items.
- R. Any person or entity providing their email address agrees to receive electronic information regarding the market-
- S. Sites allocated by the Booking Officer are fixed, and are not transferable.

5. MARKET BOOKING PROCEDURES

Bookings are to be made between 9:00am Monday and 5:00pm Thursday or at the Kiewa Street Market on Market Day (Sunday) with the Market Supervisors. Phone bookings will not be accepted after 5:00pm on Thursday:

telephone the Market Booking Officer on 0417565443

email requests to bookings@kiewastreetmarket.com

Cancellations due to absences for holidays, illness, or other reasons must be advised to the Bookings Officer on 0417565443 by 5:00pm Thursday. However, late cancellations can be made on Saturday and on Sunday morning from 6:00am on the same number as it will be diverted to the Market Superintendent for that day.

Wherever possible, requests by stallholders will be accommodated.

Site fees are to be paid on time at the market if not paid prior.

NOTE: No telephone bookings will be accepted after 5:00pm Thursdays.

For Bookings, Phone: 0417565443 or email: bookings@kiewastreetmarket.com

Website: kiewastreetmarket.com

Facebook Page: www.facebook.com/kiewastreetmarket/

Electronic Booking and Payment

Electronic payment (EFTPOS or Pay Pal) may be made when booking with the Booking Officer.

Casual Stallholder are required to pay by EFTPOS or Pay Pal at the time of booking.

Pre paid sites if cancelled prior to 5:00 pm on Thursday, can rebook at time of cancellation. (Cash refunds will not be given)

Failure to notify the Booking Officer of a cancellation may result in you being charged for the site prior to future bookings being accepted.